

## Work Group: KEN Executive Committee Meeting

<b>Date</b>	1/19/07	<b>Time</b>	2:30pm
<b>Facilitator</b>	K. Ann Riggs	<b>Scribe</b>	Teresa Tackett
<b>Location</b>	Education State Board Rm. - 1 <sup>st</sup> floor Capital Plaza Tower	<b>Call-In #</b>	

### Agency / Attendees / Role

<b>Educ.</b>	Laura E. Owens, Secretary	Exec. Committee Member
<b>KDE</b>	Kevin Noland, Interim Commissioner	Exec. Committee Member
<b>CPE</b>	Dr. Tom Layzell, President	Exec. Committee Member
<b>EPSB</b>	Dr. Phil Rogers, Executive Director	Exec. Committee Member
<b>Finance</b>	Mike Burnside, Deputy Secretary (on behalf of Sec. Farris)	Exec. Committee Member
<b>Educ.</b>	Ann Riggs	Chairperson, ITC Committee Member
<b>EPSB</b>	Scott Smith	ITC Committee Member
<b>CPE</b>	Allen Lind	ITC Committee Member
<b>KDE</b>	David Couch	ITC Committee Member
<b>CPE</b>	Miko Pattie	Chairperson, Application Subcommittee
<b>KDE</b>	Tim Sizemore	Chairperson, Network Subcommittee
<b>KDE</b>	Robin Kinney	Guest
<b>BellSouth</b>	Tom Snyder	Guest
<b>BellSouth</b>	Sheri Rose	Guest
<b>GOPM</b>	Glenna Mays	Guest
<b>Educ.</b>	Sally Hamilton	Guest
<b>Educ.</b>	Ann Guarnieri	Guest
<b>Educ.</b>	Jeff Mosley	Guest
<b>LRC</b>	Ruth Webb	Guest
<b>LRC</b>	Tom Willis	Guest
<b>OEA</b>	Sabrina Olds	Guest
<b>OEA</b>	Pam Young	Guest
<b>Educ.</b>	Michael Goins	Guest
<b>KDE</b>	Chuck Austin	Guest
<b>KET</b>	Michael Clark	Guest

## Agenda/Decisions

Item:	Call to Order	Decision(s)
<b>1</b>	<p>Sec. Owens called the meeting to order and welcomed everyone to today's meeting. She quickly turned the meeting over to Ann Riggs, meeting facilitator, to update everyone on the progress that the KEN project has made since our last Executive Meeting.</p> <p>Ann first referred to the packet that was distributed which contained several informational pieces regarding the following....</p> <ul style="list-style-type: none"> <li>• KY received a B rating on the State Technology Report Card 2006</li> <li>• KY was ranked 8<sup>th</sup> in the Digital States survey, being recognized as the 8<sup>th</sup> most digitally advanced state government in the nation.</li> <li>• KY was ranked 1<sup>st</sup> in 2 year schools for distance learning, and was ranked 3<sup>rd</sup> in 4 year schools for distance learning</li> <li>• Connect Kentucky's 2007 final Broadband Report</li> <li>• Internet2 Update</li> <li>• Revised KEN Project Plan</li> </ul> <p>Many of these items are available on the website at <a href="http://www.ken.ky.gov">www.ken.ky.gov</a></p>	
Item:	Minutes	Decision(s)
<b>2</b>	<p>Executive Committee Meeting minutes for October 3, 2006 were reviewed by committee members.</p>	<p>Sec. Owens motioned for vote for approval, Mike Burnside 2<sup>nd</sup> the motion...the vote was taken and no objections were heard; minutes were approved.</p>

Item:	Network Subcommittee Update	Decision(s)
3	<p><b><u>Network Subcommittee:</u></b>            Tim Sizemore, Chairperson</p> <p>Tim used overhead slides to show illustration of the current network and of the new KEN network design in the pilot phase and in the final design. The first KEN Pilot Site was completed on Jan. 17, 2007 in Scott County.</p> <p>David Couch indicated that 92 districts should be completed by June 30, 2007 and hoping to have all districts completed by Dec. 2007.</p>	<p>To complete the first phase, each partner agency must submit a request to purchase needed equipment to Finance for approval.</p>
Item:	Applications Subcommittee Update	Decision(s)
4	<p><b><u>Applications Subcommittee:</u></b>            Miko Pattie, Chairperson</p> <p>Al Lind – KEN Regional Optical Network (RON)</p> <p>Al talked about KY Regional Optical Network (RON) and indicated that the new I2 network will be 10 times faster than the current. Louisville will have the highest speed access of anyone in the country.</p> <p>Miko explained the I2 is the cornerstone application for KEN. She would like to see a “blog” available on I2, so that teachers, etc.. could communicate the uses and share stories of the network’s success.</p> <p>Miko looked ahead and pointed out that the Equestrian Event in Ky in 2010 could benefit from the new network, connecting school children in Lexington with children in Normandy so they could participate with us.</p> <p><b>David Couch</b> –Updates on Instructional Device Units Pilots, and Online Assessment Pilots</p> <p><i>Instructional Device Units</i> - Co-sponsored with Robin Kinney.</p>	

	<ul style="list-style-type: none"> <li>• Tablet pc's, laptops and desktops placed in schools</li> <li>• IBM, DELL, HP &amp; Apple gave aggressive prices</li> <li>• 14 district pilot sites</li> <li>• American Express used as Purchase Card</li> <li>• Districts have some control on what they want and when they receive it</li> <li>• Will eventually open up to all districts in entire state</li> </ul> <p><i>Online Assessment Pilot –</i></p> <ul style="list-style-type: none"> <li>• We have begun online assessment</li> <li>• 4 pilots last week (2<sup>nd</sup> week of January)</li> <li>• 4 more pilots next week (4<sup>th</sup> week of January)</li> <li>• It appears things are going well</li> </ul>	
<b>Item:</b>	<b>Budget Update</b>	<b>Decision(s)</b>
<b>5</b>	<p>Robin Kinney gave budget update.</p> <ol style="list-style-type: none"> <li>1. We are still within budget</li> <li>2. Continuing work with Ann Riggs, Ann Guarnieri, and GOPM</li> <li>3. Continue to keep in mind, this is phase 1 and bandwidth needs will continue to grow as the districts start utilizing KEN more.</li> </ol>	
<b>Item:</b>	<b>KEN Project Summary</b>	<b>Decision(s)</b>
<b>6</b>	<p>The project plan was distributed in the handout. See pg. 13 for the Implementation Schedule &amp; Checklist.</p> <p><i>CELEBRATION</i> – The committee would like to plan a full scale “kick-off” of the KEN Project. We need direction on how to proceed with scheduling the KEN celebration. Laura Owens said that Michael Goins, Executive Director of Communications in the Cabinet would be the coordinator for the KEN project.</p>	<p>Michael Goins, Executive Director of Communications, will be the lead person and put together a Communications Committee for the KEN Project.</p>
<b>Item:</b>	<b>Program Manager Update</b>	<b>Decision(s)</b>
<b>7</b>	<p>The search for a Program Manager is still on-going. The position description will be reviewed again due to timing and that the committees have already passed certain milestones in the</p>	

	project.	
<b>Item:</b>	<b>Open Discussion</b>	<b>Decision(s)</b>
<b>8</b>	<p><b>Professional Development</b> –Tom Willis asked the committee if there was a plan/timeline to bring teachers on board for Professional Development. Ann Riggs responded that PD was not in the project plan, but agreed that PD should become an important part of the Project. She assured Mr. Willis that PD would be discussed at the next ITC Committee.</p> <p><b>KY Regional Optical Network (RON) – (formerly referred to as KEN KON)</b> – Is there a timeframe for this? Louisville should be available in March.</p>	Ann Riggs would add PD to the KEN project plan.

## Other Discussions

### New/Other Business – Discussions and Decisions:

## Next Steps

### Action Items Assigned in this Meeting:

1. Add Professional Development to next ITC agenda.

<b>Next Meeting</b>	<b>Agenda Items Suggested and/or Moved Forward</b>
	<b>Items:</b>
The next quarterly meeting is in April - TBD	

**KPID = Key Point(s) Influencing Decision** (*e.g. timing, funding, access, security issues, MoU or other signatory approval needed, etc.*) will be noted as and if they apply to individual decisions.